Workshop
"Writing Competitive ITN Proposals in the People Programme"

Thursday May 22, 2008; Roeterseilandcomplex

1. Workshop

This workshop is all about making your Marie Curie ITN proposal the best competitive proposal. Competition for the ITN proposals is fierce, and it is not enough to provide good science! Based on the experiences in FP6 with the RTN projects (similar to ITN in FP7) and the experiences of the 2007 evaluation of ITN proposals, this workshop will provide you with valuable input for writing a competitive ITN proposal.

2. Programme outline

We will provide you with solid background information about the objectives, the policy context and the basic principles of the ITN programme. Furthermore, the financial and contractual issues of ITN projects will be explained. We will focus on the evaluation criteria applicable to ITN proposals:

1. Science and Technology quality (we will leave this to the scientists!)
2. Training
3. Implementation
4. Impact

We will aim to increase your understanding of these evaluation criteria by explaining the expectations of the European Commission in particular for evaluation criteria 2 up to 4 and by giving examples of best practice.

3. Outcome

Participants will obtain general and latest information about the People programme, in particular about the ITN scheme. Participants will receive strategic and practical input for writing competitive ITN proposals.

4. Aim

To provide researchers, project managers and EU Liaison Officers with strategic and practical input for writing competitive ITN proposals.

5. Methodology

The seminar will be in English. Participants will be provided with solid background information. Moments of discussions are included in the programme to promote exchange of views between participants and trainers.

6. Programme 22 May 2008

9:00-9:30  Registration and Coffee
9:30-10.45  Introduction People Programme and ITN
           Aims and objectives FP7: making sure your deliverables fit the EU challenges for ITN projects.
           The selection criteria for the People Programme, weights and thresholds.
           Introduction 'How to write a successful ITN-proposal'
10.45-11.00  Coffee & tea break
11:00-12:30  B.4. Training capacity (evaluation criterion 2)
              Explanation of evaluation criterion
              A strategy for writing the training programme
              Group work and analysis
12:30-13.30  Lunch
13.30-14.45  B.5. Implementation (evaluation criterion 3)
              Results and Deliverables
              Management structures and procedures
10.45-15.00  Coffee & tea break
15.00-15.30  B.6. Impact (evaluation criterion 4)
              Tools for describing your project’s impact
15.30-16.00  Contractual and financial issues of ITN projects
              Financial regime of ITN projects
              Grant Agreement, Fellow Agreement and Consortium Agreement
16:00-16:30  Feedback on the day
16.30  End of course

6. Trainers

This workshop will be led by Lotte Jaspers and Alie Kwint.

Lotte Jaspers from Yellow Research
Lotte has been advisor to the Dutch government with regard to the Rules for Participation for FP5 up to FP7 as well as to the Dutch University Association (VSNU). She was a representative in the FP7 Model Grant Agreement Consultation Group on behalf of the Netherlands. Lotte has extensive experience in the legal and financial aspects of FP7 Grant Agreements.

Alie Kwint has extensive knowledge about the Marie Curie actions, in particular about ITN projects. She worked for 6 years as National Contact Point for the Marie Curie programme, she was expert to the Programme Committee and was invited as Independent Observer during the ITN evaluations in 2007.

7. Date and location

Date       Time     Location
22 May 2008  09.00- 16.30  Roeterseilandcomplex, Roetersstraat 15, exact location to be announced

8. Contact persons

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Dissemination of Best Practices
Group work and analysis

Coffee & tea break

B.6. Impact (evaluation criterion 4)
Tools for describing your project’s impact

Contractual and financial issues of ITN projects
Financial regime of ITN projects
Grant Agreement, Fellow Agreement and Consortium Agreement

Feedback on the day
End of course